

Board File: DN

Second Reading by Board of Education 09.03.19

SCHOOL PROPERTIES DISPOSAL PROCEDURE

The Board of Education shall authorize the superintendent or designee to act as the authorized agent in the disposition of school district property. The superintendent or designee shall determine whether district property is obsolete, surplus, and/or of no further value to the school district. The repurpose of surplus property within the district shall be attempted wherever practical.

Real property (land and buildings) shall be sold only upon the approval of the Board.

Real property

Upon determination that real property may not be needed within the foreseeable future for any purpose authorized by law, it may be declared to be **no longer needed for public school purposes**.

The disposal of any real property shall be subject to the following guidelines:

1. The determination that real property is **no longer needed for public school purposes** shall be made by the Board. Real property shall be sold or conveyed by the Board upon such terms and conditions as it may approve.
2. The Board shall order an appraisal or shall otherwise determine the reasonable value of the property prior to sale.
3. As a general rule, all sales should be by sealed bid or public auction. If, in the judgment of the Board, the best interests of the district are served by waiving the competitive bidding requirement, the Board may authorize the sale or other disposition of real property upon such terms and conditions.

The superintendent is authorized to issue administrative regulations to implement this policy.

Adopted: 1978

Revised: January 16, 1990

Revised: December 3, 2002

Revised: July 15, 2014

Revised by the Board: date of manual revision

LEGAL REFS.:

C.R.S. 22-32-110 (1) (e)

C.R.S. 24-18-202