



**Board of Education
Minutes
Tuesday, April 7, 2020**

The Board of Education of Douglas County School District RE-1 takes seriously the health and safety of its directors, staff, and community. Consistent with Governor Jared Polis's Amended Public Health Order issued on March 25, 2020 directing Coloradans to stay at home whenever possible, this meeting of the Board of Education was held via electronic participation and was open to the public by broadcast via electronic means.

1. Roll Call

RECOMMENDATION: Presiding Board Member calls roll.

The meeting of the Board of Education of Douglas County School District Number RE-1 was called to order by President Ray at 5:50 p.m.

BOARD MEMBERS PRESENT: Ciancio-Schor, Graziano, Holtzmann, Leung, Meek, Ray

BOARD MEMBERS ABSENT AND EXCUSED: Hanson

ALSO IN ATTENDANCE: Superintendent Tucker, Assistant Superintendent Knight, General Counsel Klimesh, Chief Human Resources Officer Thompson, Chief Technology Officer Sethi, Chief Operations Officer Cosgrove, Chief Academic Officer Gross-Taylor, Chief Assessment and Data Officer Reynolds, Personalized Learning Officer Ingalls, Communications Officer Rader, Interim Chief Financial Officer Doan, Interim Chief Financial Officer Schluesner, and Assistant Secretary Taylor

2. Acceptance of Agenda

RECOMMENDATION: That the Board of Education approves the Agenda as presented.

ORIGINAL - Motion

Member Graziano moved, Member Leung seconded to approve the ORIGINAL motion that the Board of Education approves the Agenda as presented.

Ciancio-Schor, aye; Graziano, aye; Holtzmann, aye; Leung, aye; Meek, aye; Ray, aye. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion carried 6-0.

3. Student Comment

RECOMMENDATION: Student representatives are encouraged and invited to provide comments regarding considerations for how the District can best meet and/or improve the academic and social-emotional needs of our students.

Student Advisory Group Chair, Jay Chauhan, expressed disappointment for the class of 2020, but shared that there is understanding among students given the difficult situation, and appreciated the District's remote learning plan, which relieved student stress, related to grades.

4. Public Comment

RECOMMENDATION: Community input that could help the District meet the challenge of becoming the best school system possible is always welcome.

- Ty Remington, Castle Rock resident, inquired about the rush to cancel in-person learning for the remainder of the year as opposed to evaluating the situation week to week.

5. Adoption of Consent Agenda: Staff Recommendations, Detailed in Agenda Items #6-#14 Organized for Board of Education Block Approval

RECOMMENDATION: That the Board of Education adopts the Consent Agenda as presented:

- #6: Construction Agreement for District Wide Door Hardware for Multiple Schools
- #7: SY 2019-2020 Supplier Spend for Estimated to Surpass Board of Education Threshold Specified in Policy DJ
- #8: Textbook Approval
- #9: Board Approval for Reading and Math Assessment Software (iReady) from Curriculum Associates for a Two Year Contract Valued at Approximately \$558,547.60
- #10: Approval of DCSD WAN Contracts for School Network Connectivity
- #11: Approve Fifth Amendment to Intergovernmental Agreement Between the Board of County Commissioners of Douglas County on Behalf of the Douglas County Sheriff's Office and DCSD
- #12: Resolution Regarding Emergency Purchases Due to COVID-19 Pandemic
- #13: 2020-2021 Board of Education Schedule of Meetings
- #14: Personnel Changes

ORIGINAL - Motion

Member Holtzmann moved, Member Ciancio-Schor seconded to approve the ORIGINAL motion that the Board of Education adopts the Consent Agenda as presented:

- #6: Construction Agreement for District Wide Door Hardware for Multiple Schools
- #7: SY 2019-2020 Supplier Spend for Estimated to Surpass Board of Education Threshold Specified in Policy DJ
- #8: Textbook Approval
- #9: Board Approval for Reading and Math Assessment Software (iReady) from Curriculum Associates for a Two Year Contract Valued at Approximately \$558,547.60
- #10: Approval of DCSD WAN Contracts for School Network Connectivity
- #11: Approve Fifth Amendment to Intergovernmental Agreement Between the Board of County Commissioners of Douglas County on Behalf of the Douglas County Sheriff's Office and DCSD
- #12: Resolution Regarding Emergency Purchases Due to COVID-19 Pandemic
- #13: 2020-2021 Board of Education Schedule of Meetings
- #14: Personnel Changes

Ciancio-Schor, aye; Graziano, aye; Holtzmann, aye; Leung, aye; Meek, aye; Ray, aye. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion carried 6-0.

6. Construction Agreement for District Wide Door Hardware for Multiple Schools
RECOMMENDATION: That the Board of Education approve the Construction Agreement with Colorado Doorways, Inc., in the amount of \$7,548,898 for the replacement of door hardware at multiple schools under adoption of Consent Agenda.

- Attachment #1: Construction Agreement Colorado Doorways Inc. Multiple Schools

On February 4, 2020, the Douglas County School District Construction department issued an Invitation to Bid via BidNet for the replacement of door hardware at multiple schools throughout the District. Colorado Doorways Inc., was the sole bidder in the amount of \$7,548,898.

Door hardware capital renewal projects for schools were included in the 2018 Bond. A door hardware contractor is required to perform this work. A Construction Agreement was issued to Colorado Doorways Inc. in the amount of \$7,548,898 for the replacement of door hardware at multiple schools.

2018 Bond funds will pay for this award and were already included in the bond planning budgets.

7. SY 2019-2020 Supplier Spend for Estimated to Surpass Board of Education Threshold Specified in Policy DJ

RECOMMENDATION: Board approval for supplier spend that is expected to surpass the purchasing threshold specified in Policy DJ in 2019-2020 under adoption of Consent Agenda.

The following supplier will need Board approval due to the estimated spend for the 2019-2020 school year.

- Tyson Foods - \$650,000. Nutrition Services Food Supplier Tyson Foods processes the bulk chilled chicken and raw ground beef DCSD receives at no cost from the USDA. This commodity from USDA has been depleted and the demand has increased, therefore requiring additional chicken to be purchased from Tyson Foods.

8. Textbook Approval

RECOMMENDATION: Marlena Gross-Taylor, Chief Academic Officer, and Erica Mason, Director of Curriculum, Instruction and Professional Growth, respectfully request the Board of Education approve the textbook adoption as submitted under adoption of Consent Agenda.

- Attachment #1: Textbook Adoption Form - enVision Math
- Attachment #2: Textbook Adoption Form - STEMscopes
- Attachment #3: 04.07.2020 Memo to Board RE Approval of Curriculum Vendor

The Textbook Adoption Process was followed according to Board Policy. The textbooks were posted on the district website and public comment/input was requested. However, no comments were received.

9. Board Approval for Reading and Math Assessment Software (iReady) from Curriculum Associates for a Two-Year Contract Valued at Approximately \$558,547.60

RECOMMENDATION: Board approval for Reading and Math Assessment Software (iReady) from Curriculum Associates for a two-year contract valued at approximately \$558,547.60 under adoption of Consent Agenda.

- Attachment #1: 04.01.2020 Memo to Board RE: Update i-Ready Renewal
- Attachment #2: 03.10.2020 Memo to Board RE: i-Ready Contract Renewal

The READ Act requires use of an interim assessment to determine whether a student has a significant reading deficiency in grades K through 3. A Request for Information (RFI) was initiated by the Colorado Department of Education to solicit reading interim assessment tools for inclusion on the Colorado State Board of Education Approved List of Interim Assessments, pursuant to C.R.S. 22-7-1209.

In the fall of 2013, the department conducted a review process and submitted interim reading assessments to the State Board for approval to use with the READ Act for 2014 and in subsequent school years.

On March 12, 2013, the State Board voted to approve lists of approved diagnostic and summative assessments per requirements of the Colorado READ Act. Diagnostic assessments are required only for students identified with a significant reading deficiency for the purpose of identifying the child's specific reading deficits(s).

The Assessment Office and Strategic Sourcing and Contract Management negotiated with the supplier to receive a discount on per student licensing.

10. District WAN Contract Award

RECOMMENDATION: Approval of CenturyLink WAN contract with monthly payments of \$66,962.64 for a five (5) year term under adoption of Consent Agenda.

WAN services provide critical leased fiber currently connecting all our buildings with high-speed connections. This infrastructure forms the basis for all internet connectivity supporting everything from learning to life safety equipment in our buildings. DCSD IT team in collaboration with procurement released a competitive bid in August 2019 attracting interest from multiple service providers. After reviewing all bids we would like to recommend CenturyLink be awarded the renewal contract. Our current CenturyLink contract costs \$122,948.00 per month. The renewal starting July 1, 2020 will reduce our monthly cost to \$66,962.64, a 46% savings. We will also get upgraded infrastructure, increasing bandwidth to Middle and High Schools and building new fiber connectivity to Stone Canyon.

11. Approve Fifth Amendment to Intergovernmental Agreement Between the Board of County Commissioners of Douglas County on Behalf of the Douglas County Sheriff's Office and DCSD

RECOMMENDATION: That the Board of Education approve the Fifth Amendment to the Intergovernmental Agreement Between the Board of County Commissioners of Douglas County on Behalf of the Douglas County Sheriff's Office and DCSD as presented under adoption of Consent Agenda.

- Attachment #1: Fifth Amendment to IGA Between the DCBOCC on Behalf of the Douglas County Sheriff's Office and Douglas County School District RE-1

12. Approval of Resolution Regarding Emergency Purchases Due to COVID-19 Pandemic

RECOMMENDATION: That the Board of Education approve the Resolution Regarding Emergency Purchases Due to COVID-19 Pandemic under adoption of Consent Agenda.

- Attachment #1: 04.07.2020 Resolution Regarding Emergency Purchases Due to COVID-19 Pandemic

Douglas County School District RE-1's Board Policy DJ, District Purchasing, provides that "in the case of an emergency requiring the immediate purchase of goods or services, the employee managing the emergency shall have the authority to authorize the purchase of necessary goods or services in the open market regardless of the amount of the expenditure" and additionally defines "emergency situations" as "those instances which may adversely affect the health, welfare or safety of students, employees or the general public, when any delays would place an excessive financial burden on the district, or when delays would cause significant harm to the district."

This Resolution confirms that the COVID-19 Pandemic constitutes an "emergency situation" as defined by Board Policy DJ, District Purchasing. Further, this Resolution ratifies and affirms emergency purchases made since March 10, 2020 due to the COVID-19 Pandemic. This Resolution would be effective through the duration of the public health emergency created by the COVID-19 Pandemic.

13. 2020-2021 Board of Education Schedule of Meetings

RECOMMENDATION: That the Board of Education approves the 2020-2021 Board of Education Meeting Schedule under adoption of Consent Agenda.

- Attachment #1: DCSD Board of Education Meeting Schedule 2020-2021

Requesting Board of Education approval for the 2020-2021 Board of Education meeting schedule.

14. Personnel Changes

RECOMMENDATION: That the Board of Education approves the Personnel changes as presented under adoption of Consent Agenda.

- Attachment #1: Classified CON BD List 04.07.2020
- Attachment #2: Classified PUB BD List 04.07.2020
- Attachment #3: Licensed, Admin, ProTech CON BD List 04.07.2020
- Attachment #4: Licensed, Admin, ProTech PUB BD List 04.07.2020

15. Board of Education: Unofficial Minutes

RECOMMENDATION: That the Board of Education approves the minutes as presented.

- Attachment #1: Unofficial Minutes of DCSD Board of Education Meeting March 10, 2020
- Attachment #2: Unofficial Minutes of DCSD Board of Education Special Meeting March 26, 2020

ORIGINAL - Motion

Member Graziano moved, Member Holtzmann seconded to approve the ORIGINAL motion that the Board of Education approves the minutes as presented.

Ciancio-Schor, aye; Graziano, aye; Holtzmann, aye; Leung, aye; Meek, aye; Ray, aye. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion carried 6-0.

Superintendent Reports

16. Superintendent Report

RECOMMENDATION: Information only.

- Remote Teaching and Learning Update

Superintendent Tucker provided an update on remote teaching and learning.

Study/Action Items

17. Budget Forecast and Compensation Update

RECOMMENDATION: That the Board of Education consider the information presented.

- Attachment #1: BoE Budget Forecast and Compensation Update 04.07.2020
- Attachment #2: BoE Budget Forecast and Compensation Update 04.07.2020 Final

Staff will present an update on budget, the economic impact, and compensation.

Interim Chief Financial Officer Jana Schleusner, Interim Chief Financial Officer Colleen Doan, and Chief Human Resources Officer Amanda Thompson presented.

Board questions followed.

Superintendent Tucker reported that the week of June 22, 2020 as designated for possible in-person graduation dates with the week of July 25, 2020 designated for virtual graduation dates if needed.

President Ray called a recess at 7:43 p.m. and reconvened the regular Session at 7:52 p.m.

18. Status of Resolutions Regarding New Employee Compensation System

RECOMMENDATION: That the Board of Education postpone timelines and expectations around new employee compensation system.

- Attachment #1: 12.13.2018 Employee Compensation Values Resolution
- Attachment #2: 03.10.2020 Resolution Regarding Transitioning to a New Employee Compensation System

The Board of Education will discuss implications of crisis and economic forecast on previous resolutions regarding a new employee compensation system.

The Board held discussion.

AMENDED - Motion

Member Leung Moved, Member Holtzmann seconded to suspend the directives from stated resolutions until they may be reviewed again in January 2021.

Ciancio-Schor, aye; Graziano, aye; Holtzmann, aye; Leung, aye; Meek, aye; Ray, aye. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion carried 6-0.

19. School Capacity and Boundary Analysis - Request for Guidance on Next Steps

RECOMMENDATION: That the Board of Education consider the recommendations presented by staff.

- Attachment #1: 04.02.2020 Memo to Board RE SCBA-Request for Guidance on Next Steps
- Attachment #2: DCSD Urgent and Timely Scenarios Maps 04.02.20

Please see the attached Memo to the Board of Education.

Chief Operations Officer Cosgrove presented.

Board questions followed.

AMENDED - Motion

Member Meek Moved, Member Holtzmann seconded to approve the staff recommendations as presented.

1. Proceed immediately with six Urgent and Timely scenarios regarding unbuilt developments
2. Proceed with 11 Urgent scenarios that involve students when school is in session and community meetings can be held
3. Delay action for all other scenarios not listed in Recommendation 1 and 2 until school is in session and community meetings can be held

Director Leung offered a friendly amendment to proceed with Recommendation 1 and for staff to continue researching the scenarios and associated costs of scenarios with Recommendations 2 and 3.

Director Meek accepted Director Leung's friendly amendment. Director Holtzmann, as the second on the motion, also accepted Director Leung's friendly amendment.

Ciancio-Schor, abstain (emergency phone call necessitated stepping away from conversation); Graziano, aye; Holtzmann, aye; Leung, aye; Meek, aye; Ray, aye. Upon a roll call vote being taken, the vote was: Aye: 5. Nay: 0. Abstain: 1. The motion carried 5-0.

20. Master Capital Plan Update

RECOMMENDATION: Information only.

- Attachment #1: 04.03.2020 Memo to Board RE: 2020-2021 Master Capital Plan Update

Please see the attached Memo to the Board of Education regarding the 2020-2021 Master Capital Plan Update.

Chief Operations Officer Cosgrove informed the Board that the 2020-2021 Master Capital Plan cannot be updated due to complications from COVID-19.

Board questions followed.

21. Status of Policy Review Project

RECOMMENDATION: Information only.

The Board of Education will hold discussion regarding the Board Policy Review project.

President Ray requested that the Board come to agreement regarding a possible delay of the Board Policy Review project during the COVID-19 crisis.

The Board reached consensus to delay the Board Policy Review project until in-person meetings can resume, except for the review or adoption of urgent policies required by State Statute.

General Counsel Klimesh clarified that the District complies with State Statute whether or not there is a written requirement for a policy to be included in the District policy manual.

Board of Education Reports

22. Board Report: President and Vice President Items

RECOMMENDATION: Information only.

President Ray reminded the Board of the following dates.

- Friday, April 10, 2020, 10:00 a.m. Board of Education Agenda Planning for the April 21, 2020 Board of Education meeting (remote)
- Saturday, April 11, 2020, 8:00 a.m. Board of Education Retreat (remote)

Vice President Holtzmann expressed gratitude to all District staff and the DCSD community for the work that continues to support student learning.

23. Update on Board of Education Committee Work During COVID-19 Crisis

RECOMMENDATION: Information only.

- Attachment #1: 2019-2020 Committee Task Priorities
- Attachment #2: FOC 03.12.2020 Meeting Minutes
- Attachment #3: FOC 04.09.2020 Meeting Agenda

Board Committees: Board/Superintendent Linkage 1.0; Executive Limitation 1.8:

- District Accountability Committee (Ciancio-Schor, Meek)
- Fiscal Oversight Committee (Graziano, Leung)
- Long Range Planning Committee (Holtzmann, Meek)
- Mill/Bond Oversight Adhoc Committee (Graziano, Ciancio-Schor)
- Student Advisory Group (Leung, Ray)

District/Parent Committees:

- The Foundation for Douglas County Schools (Hanson)
- Douglas County Safety Committee (Ray, Hanson)
- Douglas County Special Education Advisory Committee (Ray)
- Douglas County Gifted Education Advisory Committee (Holtzmann)
- Rocky Mountain School of Expeditionary Learning (Holtzmann)
- Parent and Family Engagement (Leung)
- Equity Committee (Ray)

External Groups and Committees:

- Colorado Association of School Boards Delegate (Holtzmann)
- Douglas County Youth Initiative (Graziano, Meek)
- Government Relations (Leung)
- Partnership of Douglas County Governments (Holtzmann, Ray)
- Talent Pipeline Douglas County and Castle Rock Collaborative Campus (Graziano, Ray)

The Board discussed the need to modify the priorities of Board Committees for the remainder of the school year.

District Accountability Committee (DAC) - Directors Meek and Ciancio-Schor reported that the DAC would continue with remote meetings, their focus to remain on parent engagement and budget priorities.

Fiscal Oversight Committee (FOC) - Directors Graziano and Leung reported that FOC would continue to meet remotely, and the importance of the FOC expertise given current financial ramifications, however other FOC priorities could be suspended. The Board concurred on the revised focus of the FOC.

Long Range Planning Committee (LRPC) - Directors Holtzmann and Meek reported that LRPC would continue to meet remotely, remain involved in the boundary/capacity work, help to identify potential sources of revenue to support the District budget, and continue to support the Charter Application Review Team (CART) process.

Student Advisory Group (SAG) - Directors Leung and Ray reported that SAG would continue to meet remotely and will move forward with their passion projects for the year; however, SAG work on policy revision feedback, student complaint and appeals process, and student safety would be suspended.

Mill Bond Oversight Adhoc Committee (MBOC) - Staff will continue to work with MBOC to monitor MLO and Bond projects.

24. Board of Education Director Remarks and Future Considerations

RECOMMENDATION: Information only.

President Ray stated that, during this time of remote meetings, Board of Education agendas would address essential items only.

Board Directors emphasized that school is still in session and that schoolwork is being accomplished; expressed gratitude for the hope that is transmitted; acknowledged the size and scope of the work and expressed pride in how DCSD has risen to the challenge; and continued to thank staff and community for supporting student learning.

Adjournment

25. Meeting Evaluation

RECOMMENDATION: Information.

- Attachment #1: Board Meeting Collaborative Norms

A plus/delta during the behaviors and processes of the meeting.

26. Adjournment

RECOMMENDATION: That the Board of Education adjourns the meeting.

ORIGINAL - Motion

Member Ciancio-Schor moved, Member Leung seconded to approve the ORIGINAL motion that the Board of Education adjourns the meeting.

Ciancio-Schor, aye; Graziano, aye; Holtzmann, aye; Leung, aye; Meek, aye; Ray, aye. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion carried 6-0.

President Ray adjourned the Regular Session of the Board of Education at 9:12 p.m.

The next meeting of the Board of Education is scheduled for Tuesday, April 21, 2020, with the Regular Session beginning at 5:30 p.m. Consistent with Governor Jared Polis's Amended Public Health Order issued on March 25, 2020 directing Coloradans to stay at home whenever possible, this meeting of the Board of Education will be held via electronic participation and will be open to the public by broadcast via electronic means.

These minutes summarize the final decisions made by the Board of Education at the referenced meeting. View the meeting via You Tube by accessing the following link:

https://www.youtube.com/watch?time_continue=34&v=sS5rMMkmf3Q&feature=emb_logo

Supporting document(s) attached to the agenda items may be viewed by accessing the following link: <https://eboard.dcsdk12.org/>

David Ray

David Ray
Board of Education President



Elizabeth Hanson

**Elizabeth Hanson
Board of Education Secretary**